

Karnataka State Human Rights Commission

5th stage, M.S. Building, 3rd floor, Bangalore-560001.

No: HRC 48 ADM 2018,

Dated: 24-12-2018.

Recruitment for various categories of posts.

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Applications are invited for the following sanctioned posts in the Karnataka State Human Rights Commission, to be filled temporarily on contract basis from eligible candidates initially for a period of 06 months. If the services of the selected candidates are found to be satisfactory or necessary their services may be continued for a further period of 06 months.

Sl. No.	Category of posts and Pay scale	Number of posts	Educational Qualification and Experience
1	Private Secretary to Chairperson 52650- 97100	1	Must be a Graduate from any recognised university. He/She should have served in the cadre of Under Secretary or Private Secretary Grade-II from the Karnataka Government Secretariat or an officer in the equivalent cadre from any of the State Civil Service. The officer must have served in the said cadres for a minimum period of three years. Must have basic computer knowledge and protocol. Working knowledge of Kannada is mandatory and English language is desirable.
2	Public Relations Officer. 52650- 97100	1	Any Degree from a University. Must have knowledge of basic English language, computer and protocol. Working knowledge of Kannada is mandatory and English language is desirable. Must possess knowledge / experience as PRO in any Department / Institutions.
3	Legal Assistants / Research Assistant 33450-62600	1	Law Graduate from any recognised university. Must possess knowledge / experience in the field of human rights. Working knowledge of Kannada is mandatory and English language is desirable.
4	Assistant Registrar 52650- 97100	1	Law Graduate from any recognised university. Must possess knowledge / experience in the High Court or any other subordinate Courts. Working knowledge of Kannada is mandatory and English language is desirable.

5	Section Officer 43100- 83900	3	Graduate from any recognised university. Must possess experience as a Section Officer in Government Departments. Working knowledge of Kannada is mandatory and English language is desirable.
6	Court Officer 43100- 83900	3	Law Graduate from any recognised university. Must possess knowledge / experience in the High Court or any other subordinate Courts. Working knowledge of Kannada is mandatory and English language is desirable.
7	Accounts Superitendent 40900- 78200	1	Graduate from any recognised university. Must possess experience as a Accounts Superitendent in Government Departments and must have knowledge of Accountancy, Computer. Working knowledge of Kannada is mandatory and English language is desirable.
8	Judgement Writer 37900-70850	1	Must have passed PUC examination. Must have passed the Senior Typewriting examination both in English and Kannada conducted by the Karnataka Secondary Education Examination Board or possess an equivalent qualification and Must have passed Senior shorthand examinations both in English and Kannada conducted by the Karnataka Secondary Education Examination Board or possess an equivalent qualification. Must possess knowledge / experience as Judgement Writer in the High Court or any other subordinate Courts.
9	Assistant 30350-58250	2	Graduate from any recognised university. Must have knowledge of computer and working knowledge of Kannada is mandatory and English language is desirable.

10	Personal Assistants / Stenographer 30350-58250	1	<p>Must have passed PUC examination.</p> <p>Must have passed the Senior Typewriting examination both in English and Kannada conducted by the Karnataka Secondary Education Examination Board or possess an equivalent qualification and</p> <p>Must have passed Senior shorthand examinations both in English and Kannada conducted by the Karnataka Secondary Education Examination Board or possess an equivalent qualification.</p>
11	Stenographers 30350-58250	3	<p>Must have passed PUC examination.</p> <p>Must have passed the Senior Typewriting examination both in English and Kannada conducted by the Karnataka Secondary Education Examination Board or possess an equivalent qualification and</p> <p>Must have passed Senior shorthand examinations both in English and Kannada conducted by the Karnataka Secondary Education Examination Board or possess an equivalent qualification.</p>
12	Stenographers 27650-52650	1	<p>Must have passed PUC examination.</p> <p>Must have passed the Senior Typewriting examination both in English and Kannada conducted by the Karnataka Secondary Education Examination Board or possess an equivalent qualification and</p> <p>Must have passed Senior shorthand examinations both in English and Kannada conducted by the Karnataka Secondary Education Examination Board or possess an equivalent qualification.</p>
13	Record Keeper 27650-52650	1	<p>Graduate from any recognised university. Must possess knowledge / experience as Record Keeper in the High Court or any other subordinate Courts or any other Government Departments</p> <p>Must have knowledge of computer and working knowledge of Kannada is mandatory and English language is desirable.</p>

14	Junior Assistant / Computer Operator 21400-42000	2	Must have passed PUC examination or equivalent qualification as prescribed by the Government. Must have passed the computer Literacy Test conducted by the Government or the agency approved by the Government. Working knowledge of Kannada is mandatory and English language is desirable.
15	Drivers 21400-42000	4	Must have passed SSLC examination or equivalent examination; and must possess current Light Motor Vehicle Driving License. Must have knowledge of reading and writing in Kannada.
16	Group-D 17000-28950	5	Must have passed S.S.L.C examination or equivalent examination.

Candidates within the age limit of 21 to 35 years as on 01-12-2018 may apply in respect of posts at serial No.2, 3, & 9 to 16. Retired Government employees below 62 years of age shall be eligible to apply in respect of posts at serial No. 1, 4, 5, 6, 7 and 8 provided they have the educational qualification and experience mentioned therein. In respect of serial No.4 and 6 candidates shall possess Law degree. Age relaxation may be considered.

The selected candidates are eligible to get consolidated pay at the minimum of the pay scale applicable to the posts.

These appointments are temporary appointments for fixed term till regular appointments are made by the Government.

The candidates who are employed in the Commission may also apply for any of the advertised posts if they fulfil the eligibility criteria and their service under the Commission may be taken as experience with relaxation of age limit for such period that they have worked in the Commission.

Preference will be given to candidates having more years of experience. Interested candidates may apply in the prescribed format and send it by RPAD or speed post or by e-Mail on or before 25-01-2019. The details of notification and format are available on KSHRC web site address <http://www.kshrc.kar.nic.in>. The filled in applications may be sent by RPAD or speed post or by e-Mail to secretarykshrc@gmail.com.

Applications by RPAD or speed post shall be sent to the following address in the prescribed format:-

The Secretary,
Karnataka State Human Rights Commission,
5th stage, M.S Building, 3rd floor,
Bangalore-560001

The last date for receipt of filled in applications by RPAD or speed post or by e-Mail to secretarykshrc@gmail.com. is 25-01-2019.

Madhu Shant
Secretary

Karnataka State Human Rights Commission